



How to Reset Password

Quick Guide

(How to reset password of IPC/PTZ/DVR/NVR)

HIKVISION TECHNICAL SUPPORT TEAM

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How to reset password

HIKVISION different devices share different password strategies.

At this stage you can reset your password by SADP, or NVR/DVR local GUI, or you can reset device password BY YOUR OWN.

Here's a quick guide for how to reset password for different devices.

1. Reset password by SADP Tool

Tool:



SADP Tool

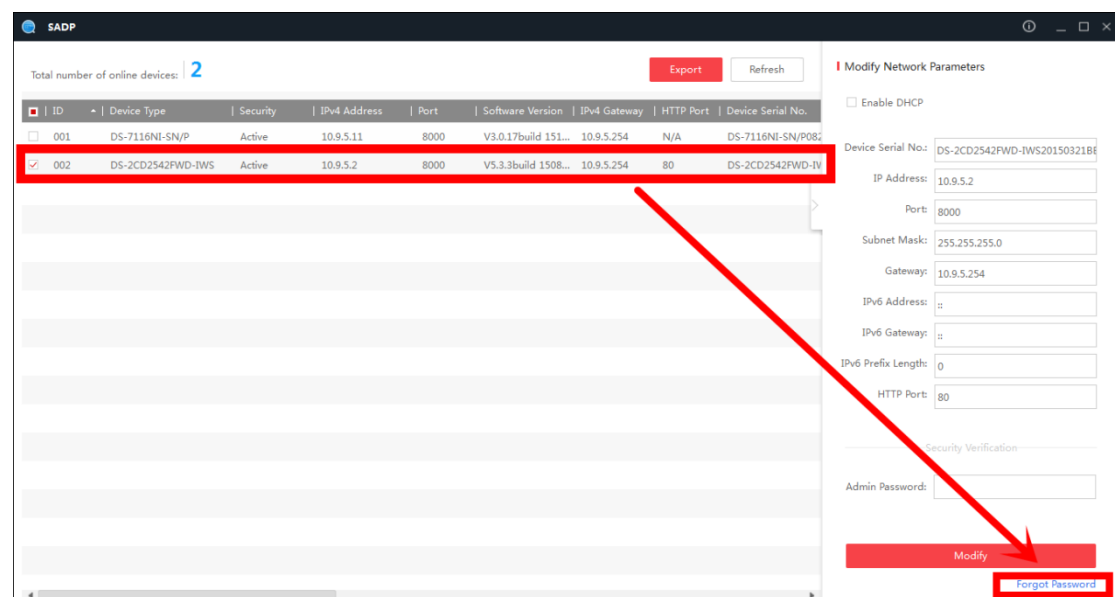
version: V3.0.0.100

Please follow the link to download the latest version of SADP:

http://overseas.hikvision.com/en/tools_82.html

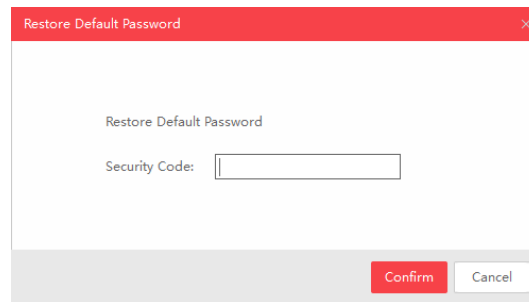
Connect the device to local network and open SADP Tool to search online devices.

Select the device and click **Forget Password**:



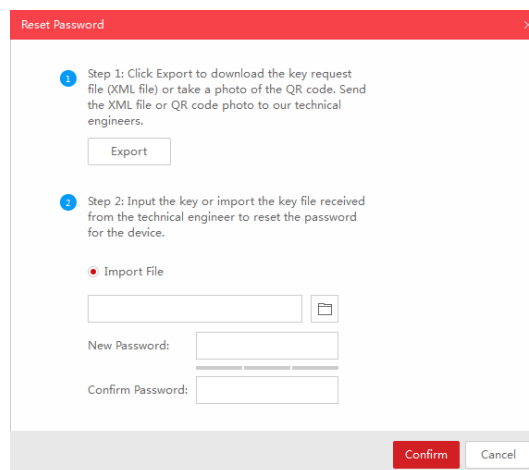
You might see one of the three pop-ups.

1. If the pop-up requires a security code, please turn to **method 1**.



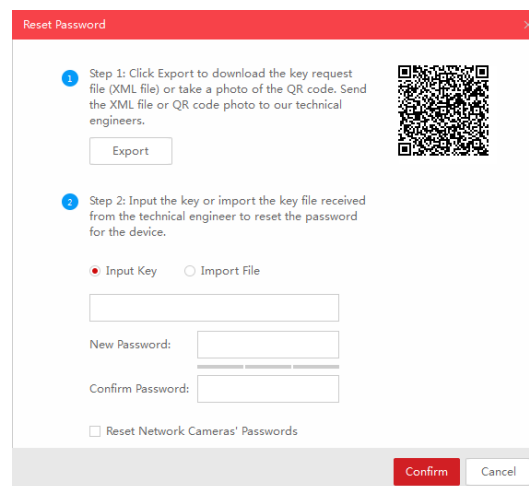
A dialog box titled "Restore Default Password" with a red header bar and a close button (X) in the top right corner. The main area contains the text "Restore Default Password" and a label "Security Code:" followed by a single-line text input field. At the bottom right, there are two buttons: "Confirm" (red) and "Cancel" (white).

2. If the pop-up requires encrypt file, please turn to **method 2**.



A dialog box titled "Reset Password" with a red header bar and a close button (X) in the top right corner. It contains two numbered steps: Step 1 (with an "Export" button) and Step 2. Step 2 has a radio button labeled "Import File" which is selected. Below this is a file selection input field with a folder icon, followed by "New Password:" and "Confirm Password:" labels, each with a corresponding text input field. At the bottom right are "Confirm" (red) and "Cancel" (white) buttons.

3. If the pop-up requires encrypt file or key, please turn to **method 3**.

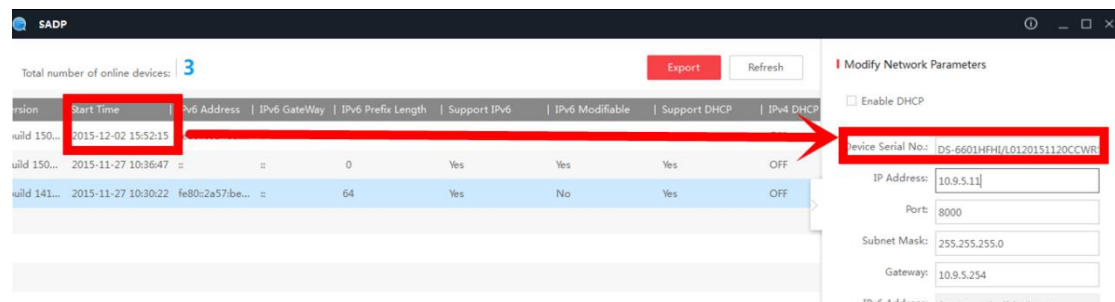


A dialog box titled "Reset Password" with a red header bar and a close button (X) in the top right corner. It contains two numbered steps: Step 1 (with an "Export" button) and Step 2. Step 2 has two radio buttons: "Input Key" (selected) and "Import File". Below these is a text input field, followed by "New Password:" and "Confirm Password:" labels, each with a corresponding text input field. At the bottom left, there is a checkbox labeled "Reset Network Cameras' Passwords". At the bottom right are "Confirm" (red) and "Cancel" (white) buttons. A QR code is displayed on the right side of the dialog.

Method 1 Device Information

Copy the **Start Time** and **Device Serial No** and send them to your local Hikvision technical

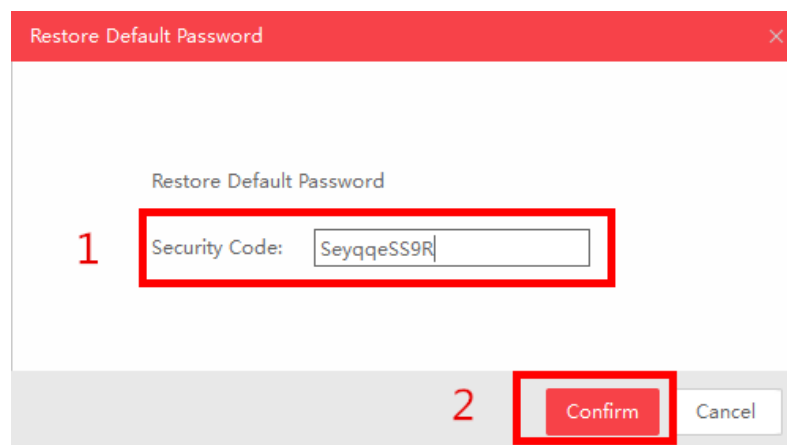
Support team, we will send back security codes or forward your request to local distributor.



After receiving security codes, please choose one according to your **device's current time**.

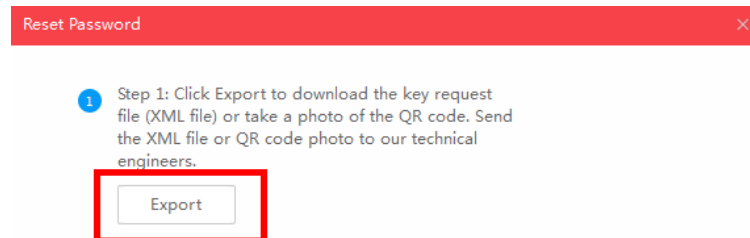
2015-11-27:RRrezeSezz
2015-11-28:RzzSRrRyzd
2015-11-29:zQeqz9yee
2015-11-30:qQRzed9ezR
2015-12-01:qe9ryzRQdy

Input security code and click **Confirm**. The password will be reset to 12345.

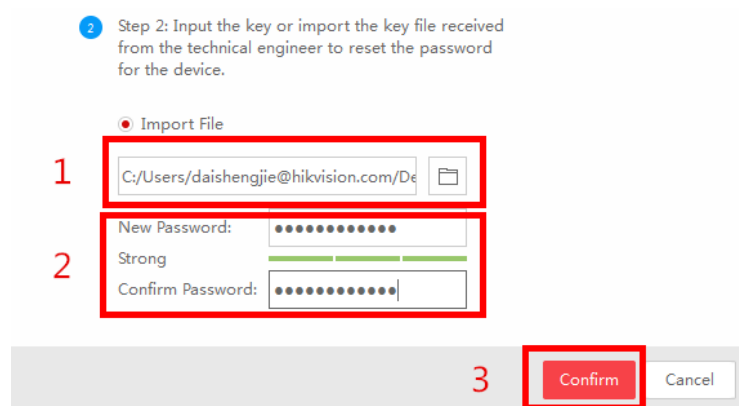


Method 2 XML File

Click **Export** to save XML file, send the XML file to HIKVISION technical support team.



HIKVISION technical support team will return encrypt file or forward your request to local distributor. Choose the path of the encrypt file, input your new password and confirm, click **Confirm** and your password will be reset.



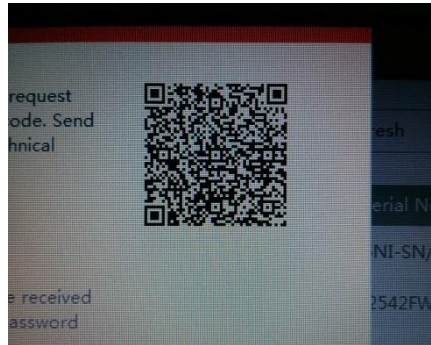
Note: Once you get the file, it will be expired after 24 hours.

Method 3 QR CODE

With this method you can export the XML file or take a photo of QR code.

If you export the XML file, please refer to method 2 to reset password.

You can also take a photo of QR code and send it to HIKVISION technical support team.



HIKVISION technical support team will return key which consists of number and letter (8 bytes) or forward your request to local distributor.

Input the key, type in the new password and confirm. Click **Confirm** and your password will be reset.

2 Step 2: Input the key or import the key file received from the technical engineer to reset the password for the device.

☒ Input Key ☐ Import File

1

2 New Password:

Strong

Confirm Password:

note ☒ Reset Network Cameras' Passwords

3

Note: If you want to reset your cameras' passwords at the same time, please choose "Reset Network Cameras' Passwords" option. Cameras' passwords will be the same with NVR's.

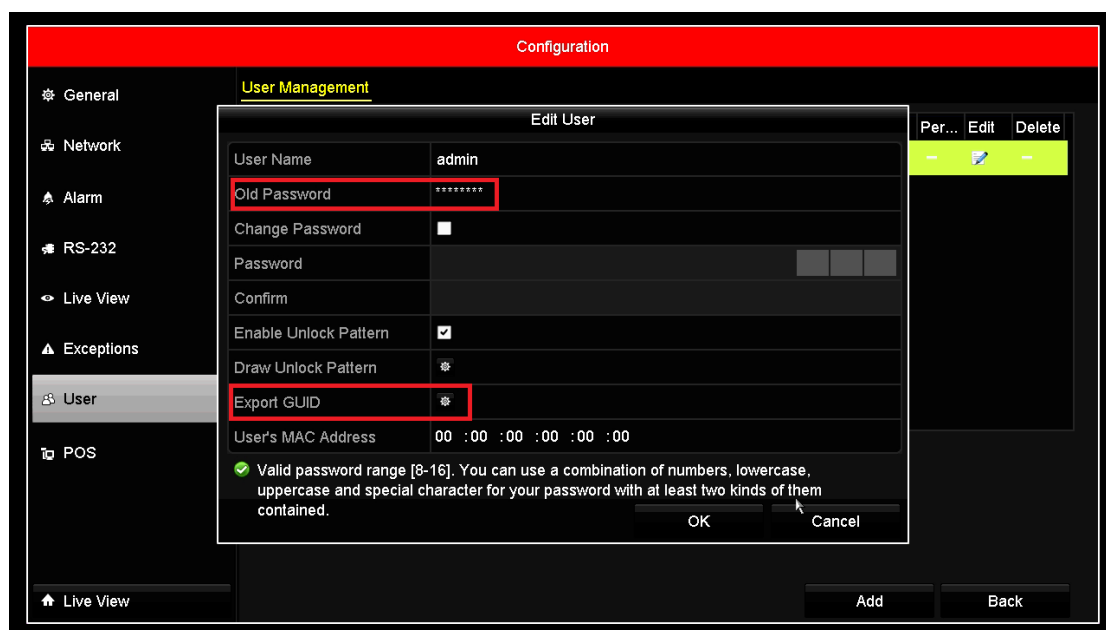
2. New password resetting strategy

Note:

- (1) New password resetting strategy is available for **-E/-K/-I series NVR from V3.4.90, and Turbo 3.0 DVR (DS-HG/HQ/HUHI-F series) from V3.4.80.** With this strategy, customers would be able to reset device password on their own.
- (2) **All password resetting strategies below are only valid in local area network.** Local GUI, SADP, iVMS-4200, and Web client support new password resetting strategy.
- (3) **The security code resetting strategy (enter by double click left bottom corner of login interface) is removed from this version.)**

Method 1 GUID File

- (1) User can export the GUID file **in advance** and reset the password by importing the GUID file when needed. Remember to key in the old password before exporting the GUID file. Please notice that if the admin password is changed or GUID file has been used, GUID file will be invalid.



HIKVISION

Live View Playback Picture **Configuration**

Local
System
System Settings
Maintenance
Security
Camera Management
User Management
Network
Video/Audio
Image
Event
Storage
Vehicle Detection
VCA

User Management Online Users

User List Security Question **Export GUID File** Add Modify Delete

No.	User Name	Level
1	admin	Administrator

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(2) When you forget your device password, enter new password resetting interface by clicking **Forget password**.

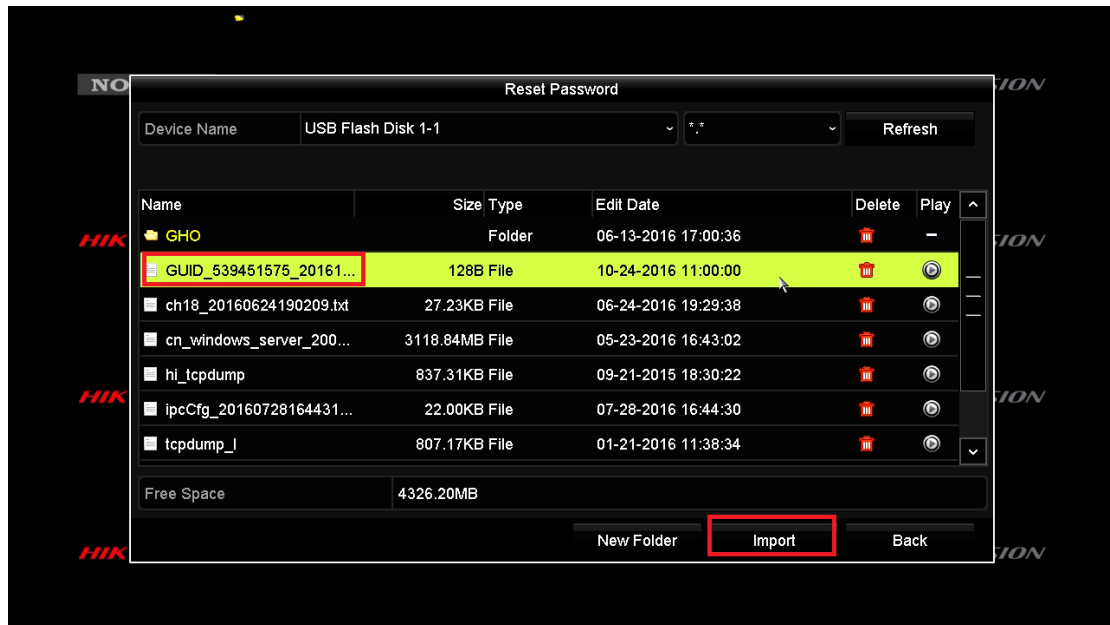
Login

User Name admin

Password

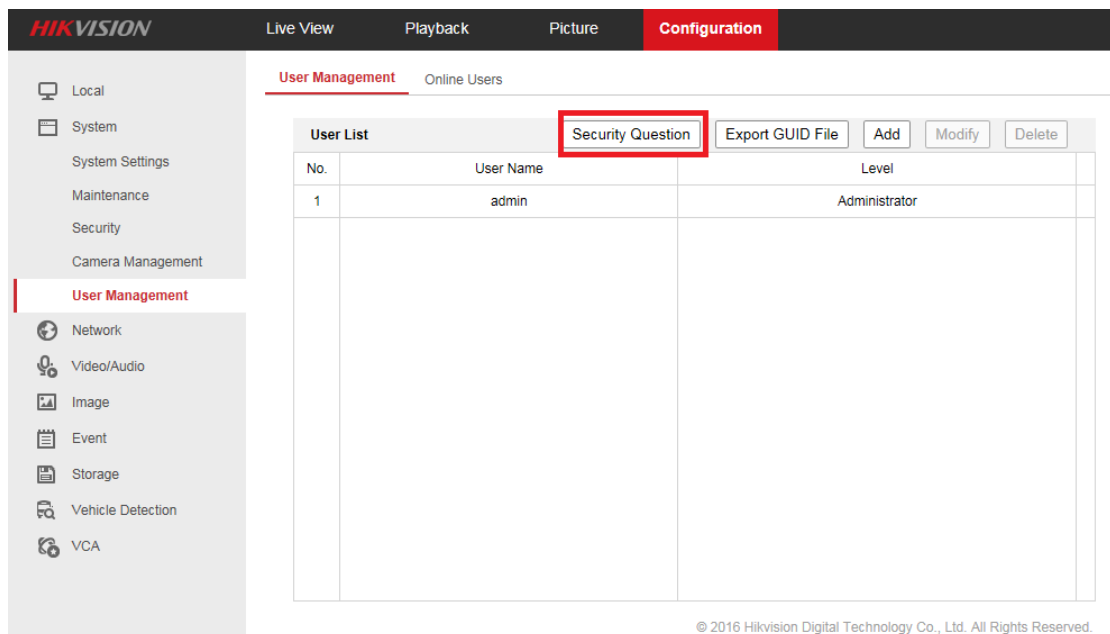
Forget Pa... OK Cancel

(3) Find the exported GUID file, then import it to reset device password.



Method 2 Validation Question

(1) User can set validation questions and reset the password by answering the pre-set questions when needed.



Security Question Configuration

Security Question1

You father's name.

Answer

Security Question2

You mother's name.

Answer

Security Question3

Your senior class teacher's name.

Answer

OK

Cancel

(2) When you forget your device password, enter new password resetting interface by clicking **Forget password**.

HIKVISION

English

User Name

Password

Forget password?

Login

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(3) After answering all the questions correctly, you'd be able to change your device password.

1

2

3

Verify IdentificationSet New PasswordComplete

Verification Mode

Security Question Verification

Security Question1

You father's name.

Answer

Security Question2

You mother's name.

Answer

Security Question3

Your senior class teacher's name.

Answer

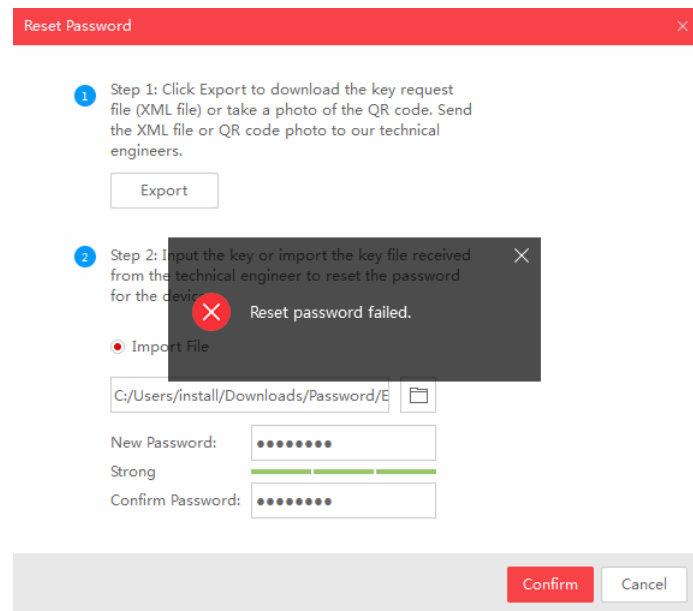
Next

Clear

Troubleshooting:

In case that you do not succeed and still having problems to reset the password check following steps:

If you get the error message: **Reset password failed.**



- Make sure that all your devices (*computers, cameras, recorders, switches, etc.*) are connected to same IP range in your LAN (*Local Area Network*).
- If you are using a laptop which is connected to same switch via a network cable, not WIFI connection, make sure that your WIFI adapter is disabled. Then restart SADP tool and try again. If you make any changes to your IP address while SADP is on, then you'll need to restart SADP for the changes to apply.
- Kindly keep your device online after sending the *.xml file or *.excel file to us.

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Hikvision Technical Support